

Mark Elom Tuani

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PROFESSIONAL SUMMARY

- 10 years program and project management experience (Predictive, Hybrid & Agile Environments) spanning IT, Healthcare, Education & Finance.
- Experience with Road mapping, Application Development, ERP, and Data migration projects.
- Experience with the Software Development Life Cycle (SDLC). Design business processes by analyzing requirements; constructing workflow charts and diagrams; configuration and integration with interfacing systems using MS Products & related charting tools.
- Experience with establishing communication and change management strategies/plans to ensure project and product success.
- Experience working with technical teams to create detailed work plans, which identify and sequence the activities needed to successfully complete projects.

EDUCATION

Morgan State University – MSc. Project Management

Kwame Nkrumah University of Science and Technology - BSc. Planning

CERTIFICATIONS

Certified Information Security Manager (CISM)

Project Management Institute - Project Management Professional (PMP)

Project Management Institute - Agile Certified Practitioner (ACP)

Scrum Alliance - Certified Scrum Master (CSM)

Certified Data Privacy Solutions Engineer™ (CDPSE™)

Authorized Training Partner Instructor (PMI)

PROFESSIONAL EXPERIENCE

Full bloom, Philadelphia

June 2020 – Present

IT Program/Project Manager

- Responsible for overseeing all aspects of projects in the IT department and across service lines, including Budget Management, Project Prioritization and Strategy Management, communication with stakeholders at all levels of the company, maintaining project-related documents such as timelines, risks and assisting with the forecasting of costs and financial return by.
 - ✓ Coordinating project team members and developing schedules and individual responsibilities
 - ✓ Implementing IT strategies that deliver projects on schedule and within budget.
 - ✓ Setting project goals and coming up with plans to meet those goals.
 - ✓ Maintaining project timeframes, budgeting estimates and status reports
 - ✓ Using project management tools to track project performance and schedule adherence.
 - ✓ Conducting risk assessments for projects

Villanova University, Pennsylvania

January 2017 – To Date

Adjunct Professor (Broad Project Management & CAPM/PMP Prep Courses)

- Compiling tests, assignments and/or online discussion exercises that permit measurement of performance relative to standardized learning objectives.
 - ✓ Compiling tests, assignments and/or online discussion exercises that permit measurement of performance relative to standardized learning objectives.
 - ✓ Teaching graduate and undergraduate students on Change Management, Project, and

Program Management.

- ✓ Represent Faculty at conferences and events related to project management.
- ✓ Planning and creating lectures, in-class discussions, and assignments.

Christiana Care Health System, Delaware
Snr IT Project Manager

January 2018 – June 2020

- Engaging with technology experts and internal & external stakeholders to evaluate and implement tools and systems to transform processes and progress from volume to value.
 - ✓ Responsible for managing complex transformational projects from inception through completion.
 - ✓ Coordinated/led the efforts of assigned project members in all project endeavors including the implementation and transition of ongoing support of assigned projects.
 - ✓ Analyzed and presents detailed clinical utilization, financial and other information to support the projects (utilization rates, staffing levels, clinical outcomes, cost, etc.)
 - ✓ Develops plans to communicate strategies and implementation tactics throughout the system.
 - ✓ Presents progress reports/findings on a regular basis to appropriate constituencies within the system.
 - ✓ Participates in the development of project metrics and monitors results against established benchmarks in the evaluation of effectiveness and impact.

Delaware Department of Technology and Information, Dover

January 2015 – January 2018

Project Management Specialist

- Managing and/or supporting programs and projects from Business case through requirements gathering, development, implementation, testing through closure involving:
 - ✓ Create & manage project plans, define project schedules, allocate resources, and monitor progress.
 - ✓ Developing project scope and objectives, involving all relevant stakeholders, and ensuring technical feasibility.
 - ✓ Managing the technical team to enhance the Data Profiling, Extraction, Data Transformation, Data loading and Data Validation structures.
 - ✓ Use appropriate verification techniques to manage changes in project scope, schedule, and costs.
 - ✓ Manage client relationships as well as stakeholders.
 - ✓ Documenting and metrics measurements
 - ✓ UAT and testing development

JPMorgan Chase, Newark, Delaware
Project Analyst

September 2014 – January 2016

- Managing and supporting multiple projects and initiatives simultaneously across varied lines of businesses within the Trust and Estates Unit involving:
 - ✓ Functioning as an escalation point to keep all parties aware of overall project impacts.
 - ✓ Researching and clarifying business requirements so technology can deliver appropriate technical solutions.
 - ✓ Planning and coordinating UAT and regression testing for key applications.
 - ✓ Reviewing root cause analysis and implementing best practices.
 - ✓ Metrics reporting and status tracking.

SKILLS

- Computer Savvy i.e., Portfolio/ Project Management Tools
- SQL, Linux Systems, Visual Studio.NET, SSIS
- Charting Solutions (Lucid, Visio etc.)

AREAS OF EXPERTISE

- Requirement's analysis, international development, risk management, Agile & predictive project management, data analysis, database management, international development

ACHIEVEMENTS

Outstanding Alumni Award, Morgan State University-Founders Day Convocation - 2014

Project Management Institute Robert Bishop and Joyce Koch Scholarship Award recipient - 2011

PROFESSIONAL MEMBERSHIP

Project Management Institute, Delaware Valley